

AAUW NC Convention
Greensboro
April 18-20, 2007

BOARD MEETING

April 18, 2008
3:00 – 5:00

[See separate meeting rules](#)

[Agenda](#)

[Attendance Sheet](#)

Handouts for action items:

[Minutes of the fall board meeting](#)

Discussion of FY09 Budget

FY07 report ([draft](#))

March 31, 2008 [summary](#), [details](#)

[Estimates for 4/1-6/30/08](#)

[Worksheet for FY09 Budget](#)

Background:

[Expectations of board members](#) (from 2006)

Goals	Strategies
Expand/Build Coalitions	Strengthen State/Branch Relationships
Improve Visibility	Get a statewide focus
Diverse, Intergenerational Membership/Outreach	Utilize technology sensitively
Increase Flexibility, Streamline Structure	Maintain fundraising momentum

From the 2005 strategic planning session; due to be updated this summer.

AAUW NC Board Meeting: April 18, 2008

Marriott Downtown, Greensboro
3:00 – 5:00

Agenda for the board meeting

3:00 – 3:15

Call to order, Roll call (see board packet)

Introduction of guests

Appointment of reading committee; volunteers for tomorrow's r.c.

Adoption of meeting rules (see yellow sheet)

Approval of the agenda (this document)

Approval of minutes from October 20

Acceptance of treasurer's report

3:15 – 3:40 – Convention arrangements

Welcome and brief report from Sue Mengert, Greensboro

Report on plans for 2009 by Phyllis Guberman, Lill Van Order,
Wilmington. Discussion of schedule options

3:40– 4:00 – Finance discussion

Possible approval of preliminary 2009 budget (due 6/1/2008)

4:00 – 4:45 – Time and money. How do we spend them?

Small group and general discussion on sample projects and strategies

4:45 – 5:00 – Wrap up and announcements

Recognition of those who are leaving the board or changing roles

Sunday morning breakfast

Millie Hoffler-Foushee, president-elect, will lead a discussion of 2008-2009 opportunities. Current and potential AAUW NC board members are invited to attend.

Dates to remember

May 15, 2008 – Deadline to submit application for national leadership positions

June 5-7, 2008 – National Conference for College Women Student Leaders, DC

July 25-26, 2008 - AAUW NC Summer meeting, Salisbury

Oct. 31-Nov. 1, 2008 – AAUW NC Fall meeting, Chapel Hill

Friday, March 27, 2009 – AAUW NC Convention and celebration of 100 years of AAUW in North Carolina, Wilmington. Board meeting schedule TBD.

June 26 – 29, 2009 – AAUW Convention, St. Louis

AAUW NC Summer 2009 host: Hendersonville

AAUW NC Fall 2009 host: High Country

Branch Representatives

Branch	President	Proxy
1. Asheville*	<input type="checkbox"/> La Dean Peterson, <input type="checkbox"/> Judith Peterson	
2. Brevard	<input type="checkbox"/> Geraldine Hambley	
3. Bryson City*	<input type="checkbox"/> Judy Hensley	
4. Chapel Hill	<input type="checkbox"/> Kay White	
5. Charlotte	<input type="checkbox"/> Florence Bowen	
6. Cherokee County*	<input type="checkbox"/> Patricia Robinson	
7. Eden*	<input type="checkbox"/> Lee Templeton, <input type="checkbox"/> Ruth Leeper	
8. Gaston Regional	<input type="checkbox"/> B'Ann Vance	
9. Greensboro	<input type="checkbox"/> Sue Mengert	<input type="checkbox"/> Everlena Diggs
10. Hendersonville*	<input type="checkbox"/> Bonny Marsh	<input type="checkbox"/> Peg Holmes
11. High Country	<input type="checkbox"/> Barbara McCaughey	<input type="checkbox"/> Elizabeth Laney
12. High Point	<input type="checkbox"/> Mary Stephens	
13. Jacksonville Regional	<input type="checkbox"/> Connie Ochse, <input type="checkbox"/> Evelyn Lynge	
14. Raleigh/Wake County	<input type="checkbox"/> Denny McGuire	<input type="checkbox"/> Janet Weber
15. Salisbury	<input type="checkbox"/> Rebecca Hammill	
16. Sandhills-Southern Pines	<input type="checkbox"/> Sue Williamson	
17. Statesville	<input type="checkbox"/> Mary Morrow	
18. Tryon Area	<input type="checkbox"/> Elspeth "Barie" Baker	
19. Twin Rivers/New Bern	<input type="checkbox"/> Mary Peterson	
20. Wilmington	<input type="checkbox"/> Sandra McLaurin	
21. Winston-Salem	<input type="checkbox"/> Pamela Kahl	

*These branches have missed the last two board meetings and will not be counted when calculating a quorum (20%) unless they are represented at this meeting.

Elected and appointed officers may serve as a proxy for a branch president, but no one may cast more than one vote on an issue. Any officer representing a branch should check their name or enter their proxy on this sheet and check "also branch" on the other sheet.

Elected/Appointed Officers (check “Also Branch” if you are also representing your branch – on other sheet)

Office	Name	Also Branch?	Proxy
1. President	<input type="checkbox"/> Nancy Shoemaker	<input type="checkbox"/>	
2. President-Elect	<input type="checkbox"/> Millie Hoffler-Foushee	<input type="checkbox"/>	
3. Membership VP	<input type="checkbox"/> Barbara White	<input type="checkbox"/>	
4. Program VP	<input type="checkbox"/> Lou Howard, <input type="checkbox"/> Etta Alston	<input type="checkbox"/>	
5. Treasurer	<input type="checkbox"/> Mary Fran Schickedantz	<input type="checkbox"/>	
6. Secretary	<input type="checkbox"/> Karla Atkinson	<input type="checkbox"/>	<input type="checkbox"/> Mary Stephens
7. Diversity Chair	<input type="checkbox"/> Queen Thompson	<input type="checkbox"/>	
8. Convention Chair	<input type="checkbox"/> Sue Mengert	<input type="checkbox"/>	
9. C/U Chair	<input type="checkbox"/> Sheila Bassoppo-Moyo	<input type="checkbox"/>	
10.Nominating Comm Chair	<input type="checkbox"/> Patricia Tilley	<input type="checkbox"/>	
11.Team-Building Coordinator	<input type="checkbox"/> Judythe Atkinson	<input type="checkbox"/>	
12.Fundraising Chair	<input type="checkbox"/> Lill Van Order	<input type="checkbox"/>	
13.Communications Chair	<input type="checkbox"/> Connie Gamble-Ochse	<input type="checkbox"/>	
14.Advocacy Chair	<input type="checkbox"/> Mary Peterson	<input type="checkbox"/>	

Non-voting Attendees

Name	Branch	Name	Branch
1.		7.	
2.		8.	
3.		9.	
4.		10.	
5.		11.	
6.		12.	

AAUW NC Board Meeting Minutes
October 20, 2007
High Point, North Carolina

President Nancy Shoemaker called the meeting to order at 9:08 AM. A quorum was present.

High Point President Mary Stephens welcomed the group to the area. Sandra McLauren, Wilmington President, was welcomed to her first Board meeting and presented with a copy of the AAUW NC History written by Clara Allen.

The role was called:

Elected and Appointed Officers Present

Nancy Shoemaker, President
Karla Atkinson, Secretary
Mary Fran Schickedantz, Treasurer
Etta Alston, Program Co-Vice President
Sue Mengert, Convention/Local Arrangements
Shelia Basoppo-Moyo, College/University Chair
Lill Van Order, Fundraising Co-Chair
Mary Peterson, Public Policy/Advocacy
Connie Gamble Ochse, Communication Chair
Marty Folsom, Newsletter Editor
Queen Thompson, Diversity Chair
Pat Tilley, Nominating Committee

Elected and Appointed Officers Absent

Lou Dean Howard, Program Co-Vice President
Barbara White, Membership Vice President
Millie Hoffler-Foushee, President Elect
Judy Atkinson, Team Building
Rebecca Hamrick, Parliamentarian

Total number of officers/committees represented: 13

Total number of officers/committees NOT represented: 3

Branches Represented

Brevard
Chapel Hill
Charlotte
Gaston Regional
Greensboro
High Country
High Point
Jacksonville Regional
Raleigh/Wake County
Salisbury
Sandhills-Southern Pines
Statesville
Tryon Area
Twin Rivers/New Bern
Wilmington
Winston-Salem

Branches Not Represented Today and at Least Last Two Board Meetings*
Asheville, Bryson City, Cherokee County, Eden and Hendersonville
* These branches are not counted in the quorum.

Total number of branches represented: 16
Total number of branches NOT represented: 5
Total number of branches NOT included in final count: 5
Total number of branches included in final count: 16

A reading committee was appointed to review and approve the minutes of this meeting:
Etta Alston, Lill Van Order and Kay White.

Nancy reviewed the Meeting Rules. A motion to adopt the Meeting Rules as presented was offered, seconded and approved.

Nancy reviewed the agenda. Two items were added: public policy updates and discussion of the basket raffle at convention. A motion to approve the agenda as amended was offered, seconded and approved.

A motion to approve the minutes of the last Board meeting on July 14, 2007 in Gaston, NC was offered, seconded and approved.

Treasurer's Report

Mary Fran Schickedantz presented the treasurer's report, noting that AAUW NC has received the \$900 grant money for the Action for Children project entitled "Tools for Equity." The mini-grant to Sandhills has been noted in the report as an expense. She noted that we still need 105 members to meet the projected revenue from membership dues. She indicated that the budget can be revised to include special/extra projects that the Board might adopt yet this year.

She reviewed the reimbursement policies for travel and lodging, urging officers to file reimbursement forms as soon as possible.

The treasurer's report was accepted and filed for future review.

Convention Updates/April 18-20, 2008 in Greensboro

Sue Mengert introduced members of the Greensboro convention committee: Mary Fran Schickedantz, Mary Floyd and Everlena Diggs.

The convention theme is "Tools for Equity.-- AAUW Has Them!" The Board meeting will be held on Friday, April 18, 2008, from 3 -5 PM.

Alma Adams is the luncheon speaker. Three workshops (advocacy, inclusiveness and equity tools) will be presented on Saturday morning. A business meeting will be held in the afternoon, followed by a Town Hall discussion led by Carol Newnam, SAR Director of AAUW. A reception and banquet will conclude the convention on Saturday evening. A brief transitions board meeting will be held on Sunday morning, April 20.

A motion to adopt the convention program and format as presented was offered, seconded and approved.

Convention treasurer Mary Floyd reviewed the convention budget. A bundled package (\$89) includes the registration fee, Saturday continental breakfast, lunch and dinner. A special promotional fee of \$25 is available to all branches that want to encourage college/university students, faculty or other prospective members to attend the workshops and luncheon. Denny McGuire encouraged branches pay an extra registration fee to enable more college students to attend.

The budget includes revenue from sponsor tables and some late fees. The total budget for convention is \$ 7205. A motion to adopt the convention budget as presented was offered, seconded and approved.

Nancy Shoemaker noted that AAUW NC will be paying for the simultaneous interpretive services provided at the plenary session.

Sue Mengert encouraged everyone to register early for convention. The next edition of the Tar Heel News will carry complete convention information, including the program lineup.

Basket Raffle at Convention

Lill Van Order discussed the basket raffle at convention which has been a traditional fundraiser for AAUW NC. She noted that the funds from this raffle support various AAUW programs -- not just the Educational Foundation. Each branch designates a fund/program which benefits from the proceeds from its basket sale.

The issue presented was whether the basket raffle should be structured around a silent auction or the sale of single raffle tickets to individuals. The advantages and disadvantages of each approach were outlined. The Board decided to let the Convention Committee, Fund Raising Committee and Executive Committee make the final decision.

Public Policy Update

Mary Peterson distributed a copy of the 2007 General Assembly Report on AAUW NC Action Priorities which outlined a few "victories" and a few "losses." She urged everyone to contact their US representatives to let them know of AAUW NC support for SCHIP legislation.

Print and Web Information from AAUW

Nancy reviewed various print documents/resources which are available on the AAUW web site. Nancy had downloaded some of these print materials which were purchased or given to some members attending the meeting.

The meeting was adjourned at 10:05 AM.

Respectfully Submitted,
Karla Atkinson, Secretary

Board Meeting Attendees/Branch

Mary Floyd	Greensboro
Alyce Lanier	Salisbury
Carol Cody	Salisbury
B'Ann Vance	Gaston Regional
Sandra McLauren	Wilmington
Lois McCarthy	Sandhills-Southern Pines
Sue Williamson	Sandhills-Southern Pines
E. "Barie" Anderson	Tryon Area
Kay White	Chapel Hill
Karen Perry	High Country
Mary Stephens	High Point
Daria Casey	
Denny McGuire	Raleigh/Wake County
Elaine Marshall	Greensboro
Everlena Diggs	Greensboro
Janie Dominique	Greensboro
Joann Hall	Jacksonville Regional
Nancy Shoemaker	Raleigh/Wake County
Karla Atkinson	Brevard
Mary F. Schickedantz	Greensboro

Etta Alston	Raleigh/Wake County
Sue Mengert	Greensboro
Shelia Basoppo-Moyo	Raleigh/Wake County
Lill Van Order	Wilmington
Mary Peterson	Twin Rivers/New Bern
Connie Ochse	Jacksonville Regional
Marty Folsom	Statesville
Queen Thompson	Charlotte
Pat Tilley	Winston-Salem

6/30/2006	Balance Sheet	
Assets		
Checking Account	\$12,498.95	
CD/long term	\$12,298.12	
CD/short term	\$1,087.74	
Total Assets	\$25,884.81	
Income and Expenses Fiscal Year 2007		
Income		
Dues - Fiscal Year 2007	\$10,158.50	
Dues - for Fiscal Year 2008	\$517.00	
Fund Raisers	\$3,729.59	
Convention Profit	\$0.00	
Convention Reimbursement	\$500.00	
Miscellaneous	\$377.95	
Total Income		\$15,283.04
Expenses		
Membership		
Membership Events	(\$720.00)	
Other Events	(\$229.99)	
Group Expenses	(\$811.78)	
Advocacy		
Coalitions	(\$280.00)	
Group Expenses	(\$473.25)	
Executive Committee		
President Travel	(\$280.00)	
Exec Committee Travel	(\$730.90)	
Assn. Convention	(\$1,500.00)	
President Expenses	(\$485.56)	
Other Expenses	(\$189.09)	
Administration		
Voice Mail/Fax	(\$92.40)	
Group Expenses	(\$155.95)	
Communication		
Tar Heel News	(\$6,040.40)	
Web Fees	(\$229.35)	
Group Expenses	(\$25.50)	
Fundraising		
Donations to EF/LAF	(\$1,262.00)	
Group Expenses	(\$842.36)	
Miscellaneous		
Adhoc Support	(\$100.00)	
Bank Services	(\$31.00)	
Total Expenses		(\$14,479.53)

Summary Fiscal Year 2007		
Operating Profit/Income-Expenses		\$803.51
Other Income (CD Long Term)		\$512.71
Other Income (CD Short Term)		\$47.74
Total		\$1,363.96
6/30/2007	Balance Sheet	
Assets		
Checking Account	\$14,437.94	
CD/long term	\$12,810.83	
CD/short term	\$0.00	
Total Assets	\$27,248.77	

DRAFT 7/14/07

AAUW NC Treasurer's Report
March 31, 2008

ACTIVITIES		
	FY08 budget (v. Jan. 08)	Actuals 3/31/2008
Income		
Membership	11,000	10,180.50
Events	1,000	0.00
Advocacy	900	900.00
Fundraising	2,200	601.28
Administration	50	96.95
TOTAL	15,150	11,778.73
Expenses		
Membership	1,250	485.87
Events	1,150	735.40
Advocacy	1,600	1,407.19
Fundraising	900	142.00
Administration	475	180.42
Communications	6,820	3,630.43
Exec Committee	2,750	345.32
Other	2,750	802.60
TOTAL	17,695	7,729.23
NET ACTIVITIES	(2,545.00)	4,049.50
ASSETS		
	1-Jul-07	31-Mar-08
Checking	14,437.94	18,487.44
CD	12,810.83	12,866.55

AAUW NC Treasurer's Report
3/31/08 - Details

INCOME	Budget FY08		Actual 3/31/08	
Dues 07-08	9,500		10,180.50	
Dues 08-09	1,500			
Membership Total		11,000		10,180.50
Repayment of Conv. Advance	500			
Convention Profit	500			
Events Total		1,000		0.00
Public Policy Impact Grant	900		900.00	
Advocacy		900		900.00
EF Fundraisers	250			
LAF Fundraisers	250		100.00	
AAUW NC Fundraisers	1,700		501.28	
Fundraising Total		2,200		601.28
Miscellaneous Income	50		96.95	
Administration Total		50		96.95
TOTAL INCOME		15,150		11,778.73
EXPENSE				
Convention Advance	500		500.00	
Events other than Convention	250		122.90	
Group expenses	400		112.50	
Events Total		1,150		735.40
Membership events	500		166.37	
Nominating/board development	150			
Outreach to C/U partners	200			
Group expenses	400		319.50	
Membership total		1,250		485.87
State donation to EF	250			
State donation to LAF	250			
Group expenses	400		142.00	
Fundraising Total		900		142.00
Newsletter postage	1,600		1,397.94	
Newsletter printing	1,800		464.41	
Newsletter services	2,900		1,307.49	
Web site fees	120		244.30	
Group expenses	400		216.29	
Communication Total		6,820		3,630.43

AAUW NC Treasurer's Report
3/31/08 - Details

Youth Advocacy Proj.	900		1,046.80	
Advocacy Coalitions	300		155.00	
Group expenses	400		205.39	
Advocacy Total		1,600		1,407.19
Voice mail/fax line	100		102.40	
Juvenile literature award	75		70.52	
Group expenses	300		7.50	
Administration total		475		180.42
President in-state travel	400		113.50	
Other in-state travel	400		35.00	
President convention/conference	500			
Other convention/conference	1,000			
President expenses	250		196.82	
Other group expenses	200			
Exec committee total		2,750		345.32
Uncategorized			41.95	
Diversity task force expenses	300			
Ad hoc program support	250			
Miscellaneous	250			
LAF Event at NCCU (1)	750		460.65	
Grants to branches	1,200		300.00	
Total other expenses		2,750		802.60
TOTAL EXPENSES		17,695		7,729.23
Operating Net for Year		(2,545)		4,049.50
(1) added to budget by e-mail vote of the board, Jan 6-7, 2008.				

Estimated AAUW NC Expenses
4/1/08 - 6/30/08

		4/1/08-6/30/08	Addn to 3/31/08	
INCOME				
	New @ Convention	55		
	FY09 from branches	517		
Membership Total			572	
	Return advance	500		
	Prelim profit	250		
Events Total			750	
Advocacy Total			0	
	Baskets	1000		
	100 Club	500		
Fundraising Total			1500	
Administration Total			0	
TOTAL INCOME			2822	
EXPENSES				
	Travel	200		
Events Total			200	
	Awards	20		
	Travel	100		
Membership total			120	
	To Foundation, etc.	1100		100 from Gastonia to LAF + estimate on baskets
	Travel	100		
	Awards	20		Handouts at Convention
Fundraising Total			1220	
	Summer THN	1450		
	Travel	100		
Communication Total			1550	
	Convention	300		Conv. handouts (50), Buttons (100), Postcards (150)
	Toolkit Project	250		Extend the project
	Travel	150		Mary, Sheila for Young Advocates Toolkit
Advocacy Total			700	
Administration total			0	
	Pres travel	350		Asheville, Wilmington, Convention + others
	Pres expenses	300		Copying for convention, NCAAWCC mtg, postage, misc.
	Other travel	200		
	Other expenses	50		Reports
Exec committee total			900	
	Minigrants	900		CH, Raleigh
	Diversity	100		
	Misc	750		Transcription and other extraordinary convention expenses
	NCCWSL	400		
Total other expenses			2150	
TOTAL EXPENSES		6840	6840	

AAUW NC
 FY09 Budget Worksheet
 April 18, 2008

	FY07 Actuals	FY08 budget (v. Jan. 08)	Actuals 3/31/2008	Estimates 4/1-6/30	Estimate for 6/30/08	FY08 Estimate - Budget	FY09 Budget version 1		
Income								Monitor	
Membership	10675.50	11,000	10,180.50	572	10,752.50	(248)	10,750	Treasurer	
Events	500.00	1,000	0.00	750	750.00	(250)	1,000	Prog VP	
Advocacy	0.00	900	900.00		900.00	0			
Fundraising	3729.59	2,200	601.28	1,500	2,101.28	(99)	2,200	Fundraising	
Administration	377.95	50	96.95		96.95	47	50	Treasurer	
TOTAL	15283.04	15,150	11,778.73	2,822	14,600.73	(549)	14,000		
Expenses								Approval	
Membership	1761.77	1,250	485.87	120	605.87	(644)	1,000	Mem VP	
Events	0.00	1,150	735.40	200	935.40	(215)	1,200	Prog VP	(1)
Advocacy	753.25	1,600	1,407.19	700	2,107.19	507	1,400	Advocacy	
Fundraising	2104.36	900	142.00	1,220	1,362.00	462	1,400	Fundraising	
Administration	248.35	475	180.42	0	180.42	(295)	300	Treasurer	
Communications	6295.25	6,820	3,630.43	1,550	5,180.43	(1,640)	6,800	Communications	
Exec Committee	3185.55	2,750	345.32	900	1,245.32	(1,505)	3,000	President	(2)
Other	131.00	2,750	802.60	2,150	2,952.60	203	3,000	(3)	
TOTAL	14479.53	17,695	7,729.23	6,840	14,569.23	(3,126)	18,100		
NET ACTIVITIES	803.51	(2,545.00)	4,049.50		31.50		(4,100)		
					(1)	Includes 500 advance for convention			
					(2)	Includes exec committee travel to St. Louis			
					(3)	Need limits for treasurer, president, exec committee			



Promoting equity for all women and girls, lifelong learning, and positive societal change.

We will remove barriers and develop opportunities to enable women and girls to reach their full potential.

AAUW NC Leadership: 2006-2007

Overview

Support the branches

Support each other

All Leaders

1. Speak up
We need your ideas and enthusiasm.
2. Keep your promises
And when “life happens” let someone else know that you need help
3. Remember the purpose of AAUW
If what you’re doing isn’t advancing education and equity for women and girls, ask why!

Board members

4. Show up
Your input is needed as we determine AAUW NC’s future
5. Demonstrate a commitment to the organization
Membership in the AAUW NC 100 Club is suggested
Contribute as you can to AAUW: EF, LAF, Association
6. Take personal responsibility for the health of AAUW NC
Recruiting new volunteers and behaving in a way that new people want to join us in our work
7. Set goals for your area of responsibility
Estimate the resources necessary to reach those goals
8. Provide written reports for each board meeting
With updates on progress towards the goals
Focus on results, not just activity
9. Advise on the overall plan for the organization
Balance the needs of your area with other priorities
Keep the mission in mind
Ensure that we’re moving towards the vision

We’re all volunteers – be sure you remember WIIFM